



MAIL OR FAX FORMS WITH PAYMENT TO :
 ENCORE PRODUCTIONS AT RIO LAS VEGAS
 5150 So. Decatur Blvd., Las Vegas, Nevada 89118
 Ph: (702) 967-4300 Fax: (702) 967-3844 Email:services@encoreproductions.net



ENCORE PRODUCTIONS AT RIO LAS VEGAS

Booth Number:	To receive advanced pricing, Encore Productions must receive your completed order, with billing information, fourteen (14) days prior to show move-in.	EVENT NAME:
EVENT DATES:		INSTALL LOCATION IN ROOM/BOOTH: (Provide floor plan if available)
EXHIBITING COMPANY NAME:		
BILLING ADDRESS:		
CITY:	STATE:	ZIP:
TELEPHONE NUMBER:		ON-SITE CONTACT:
FAX NUMBER:		ON-SITE PHONE:
ORDERED BY:		EMAIL ADDRESS:
CREDIT CARD TYPE:	EXP. DATE:	CREDIT CARD NUMBER:
CARDHOLDERS SIGNATURE:		PRINT CARDHOLDERS NAME:
BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER. NO CHECKS ACCEPTED		

BOOTH LIGHTING SERVICES FORM

Encore Productions, its contractors, and subcontractors are not responsible for voltage fluctuation or power failure due to temporary conditions or loose connections. For your protection, you should install a surge protector under/over voltage protector on your computer(s) and/or other equipment you deem necessary. Encore Electrical should make installation of all electrical service. Encore will not be responsible for any damaged or lost equipment, component computer hardware or software and/or any damage or injury to any person, caused by the installation, connection, or plugging into any electrical by persons other than our personnel.

Please call for additional services that are not listed on this order form, or for custom quotes for large orders	Installation cannot begin until order is finalized and payment method has been received
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Lighting Package Description	ADVANCED PRICING	STANDARD PRICING	QUANTITY	SUBTOTAL
Booth Lighting Package #2 4' Track with two fixtures	\$180.00	\$270.00		
Booth Lighting Package #3 4' Track with three fixtures	\$225.00	\$340.00		
Booth Lighting Package #4 4' Track with four fixtures	\$265.00	\$400.00		
Additional MR16 Lights	\$55.00	\$85.00		
75 Watt Flood Light on Stanchion Pole	\$100.00	\$150.00		
Double Flood Light on Stanchion Pole	\$180.00	\$270.00		

ALL LIGHTING PACKAGES INCLUDE POWER FOR THE LIGHTS

Subtotal

PRICING IS BASED ON A 3 DAY SHOW, ADDITIONAL DAYS WILL REQUIRE A 25% PER DAY CHARGE

ALL ELECTRICAL MATERIALS & OUTLETS WILL REQUIRE A 10% SERVICE FEE

10% SERVICE FEE

ALL LIGHTING ORDERS & ISLAND BOOTHS REQUIRE ELECTRICAL LABOR

MATERIAL AND SERVICES TOTAL

LABOR RATES: STRAIGHT TIME - \$100.00 OVERTIME - \$200.00

LABOR TOTAL

MINIMUM 1/2 HOUR TOTAL LABOR CHARGE FOR INSTALL AND DISMANTLE

GRAND TOTAL

LABOR: Labor between the hours of 8:00am and 5:00pm, Monday through Friday will be at the straight time labor rate. Labor before 8:00am and after 5:00pm, Monday through Friday and all Saturdays, Sundays and Holidays will be at the overtime rate. A minimum labor charge per booth on 1/2 hour for installation and dismantle will apply to all booths ordering lighting. A scaled floor plan is needed in order to proceed for orders with multiple outlet locations and/or island booths.

Setup/Disconnect Labor dates/times are based on the load-in schedule (and space availability) for your event. Encore does not control the event schedule for your event and therefore cannot control if setup/disconnect is during straight time or overtime hours.

ELECTRICAL LIGHTING IS AN EXCLUSIVE SERVICE OF RIO

Prices Subject to change without Notice