



P A S A D E N A

CONVENTION & VISITORS BUREAU



THE CITY THAT FEELS LIKE A VILLAGE



March 11-13, 2005
Pasadena, California

HOTEL RESERVATION FORM

ALL RESERVATIONS **MUST BE RECEIVED BY February 21, 2005**

Your reservation form may be submitted via one of the following methods:

- *this internet site*
- *print this form and fax at (626) 844-0790*
- *print this form and mail to:*

Housing Bureau, 171 S. Los Robles Ave., Pasadena, CA 91101

Read the instructions below before submitting the form.

The Pasadena Convention & Visitors Bureau will make hotel assignments upon receipt of this official form. Rooms are assigned based on the order received and your stated hotel preference. Please mark your hotel choice in the order of preference (*ex. 1,2,3*). All reservations must be made through the housing department to receive the conference-discounted rates. Reservations will not be accepted by phone. All reservations, changes or cancellations must be submitted via fax, mail or internet prior to **February 21, 2005**. Any changes or cancellations after **February 21, 2005** must be made directly with your assigned hotel. Please contact the housing department at **(800) 307-7977** if you have not received an acknowledgment letter within 30 days of submitting your form. Hotel check-in is 3 p.m. and check-out is noon.

Note: Groups securing more than 5 rooms require a back to back copy of the credit card & a letter of authorization from the card holder.

This is a GeoTrust Secure Transaction

HOTEL	SINGLE 1 bed, 1 person	DOUBLE 1 bed, 2 people	DOUBLE/ DOUBLE 2 beds, 2 people	TRIPLE 2 beds, 3 people	QUAD 2 beds, 4 people
HILTON PASADENA	\$129.00	\$129.00	\$129.00	\$154.00	\$179.00

168 S. Los Robles Avenue (*One block from the conference center*)
(Parking for overnight guests is currently \$10.00 (self-park) and \$14.00 (Valet) per day!

SHERATON	\$135.00	\$135.00	\$135.00	\$150.00	\$165.00
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303 E. Cordova Street (*Adjacent to the conference center*)
{Parking for overnight guests is currently \$7.00 (self-park) per day, subject to change without prior notice.

IMPORTANT: Fill in all information.Use only one form per room.*** Required**Is this a **new reservation**, **change to reservation** or **a cancellation**

First Name*:

Last Name*:

Email Address*:

Daytime Phone*:

Fax:

Company Name:

Mailing Address*:

City*:

State*:

Zip code*:

Arrival Date*:**Departure Date*:**

Guest names:

(California State Law requires all additional occupants to be registered)

Accommodations Desired*

Single <i>(1 bed)</i> <i>(One person)</i>	Double <i>(1 bed)</i> <i>(Two People)</i>	Double/Double <i>(2 beds)</i> <i>(Two People)</i>	Triple <i>(2 beds)</i> <i>(Three people)</i>	Quad <i>(2 beds)</i> <i>(Four People)</i>
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Your hotel choice in the order of preference:

First Choice*:

Second Choice*:

Third Choice*:

Special Request(s) (Based on availability):

Reservations require a credit card guarantee or advance deposit by check or money order equal to one night room and tax. Please make check payable to the **Housing Bureau**. **All cancellations must be made 72 hours prior to arrival** to avoid being charged one nights' room and tax. **Room rate does not include bed tax of 14.5%.**

Credit Card Type*:

Credit Card Number*:

Credit Card Expiration*:

Please Click Once to Submit Form!



For further information, contact or stop by our Visitors Center located at:
171 South Los Robles Ave., Pasadena, CA 91101 Tel: (626) 795-9311 or (800) 307-7977 Fax: (626) 795-9656
Hours: Monday - Friday, 8 a.m. - 5 p.m., Saturday, 10 a.m. - 4 p.m.

